

Overview

EKITI STATE UNIVERSITY, ADO-EKITI

P.M.B. 5363, ADO-EKITI

Website: www.eksu.edu.ng

REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICES – 2020-2021 CAPITAL PROJECTS

(1) INTRODUCTION

In accordance with the requirements for due process for the award of contract for capital projects, Ekiti State University, Ado-Ekiti wishes to invite competent qualified, interested and eligible Service Providers/Consultants to tender for Expression of Interest (EOI).

(2) SCOPE OF THE PROJECTS

Lot I	Consultancy Service for Construction and Furnishing of the Department of Nursing Science building
Lot II	Consultancy Service for Construction and Furnishing of Professorial Office complex.
Lot III	Consultancy Service for Construction and Furnishing of Scholars' Village.

(3) ELIGIBILITY REQUIREMENTS

Interested bidders are invited to submit the following compulsory and mandatory documents;

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including form CAC 1-1 or CAC 2 and CAC 7. Business Name is also acceptable
- (b) Evidence of Firm's Tax Clearance Certificate (or Personal Income Tax Certificates of all the Partners in case of Business name) for the last three (3) years valid till 31st December, 2021.

(c) Evidence of Pension Clearance Certificate valid till 31st December, 2021 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above).

(e) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) compliance Certificate valid till 31st December, 2021.

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2021 or valid Certificate issued by Bureau of Public Procurement (BPP).

(g) Sworn affidavit;

- disclosing whether or not any officer of the relevant Committee of Ekiti State University, Ado-Ekiti or the Bureau of Public Procurement (BPP) is a former or present Director; Shareholder or has any pecuniary Interest in the bidder and to confirm that all information presented in its bids are true and correct in all particulars;
- that the company is not in receivership, insolvent or bankrupt;
- that none of its Directors has been convicted in any country for any criminal offence, including fraud or financial impropriety.

(h) Company Audited Accounts for the last three (3) years – 2018, 2019, and 2020.

(i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.

(j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications.

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the Projects.

(l) Evidence of Firm's current registration with relevant regulatory professional body(ies) such as COREN, QSRBN, ARCON, CORBON etc..

(m) All documents for submission must be transmitted with a covering/ forwarding letter under the Company/Firm's Letterhead bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address,

Telephone Number (preferably GSM No.), and e- mail address. The Letter head must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officers of the firm.

All requirements must be arranged in the ORDER above.

(4) SUBMISSION OF EXPRESSION OF INTEREST (EOI)

(i) Interested Firms are to submit two (2) bound copies of Expression of Interest (EOI) documents, separated by dividers. The documents should be neatly packaged, bound and forwarded in a sealed envelope and clearly marked with the name of Project and Lot Number at the top left corner of the envelope.

(ii) The Companies submitting the documents for Expression of Interest (EOI) should write the name, mobile phone number of the contact person and the name of the firm at the bottom left corner of the envelope. This will allow prompt communication. The documents must reach the University **not later than 12:00 noon on Monday, 17 January, 2022**, and the parcel (Expression of Interest (EOI) documents) should be addressed and submitted to the Office of:

The Head,

Directorate of Procurement,

Ekiti State University,

P. M.B. 5363,

Ado – Ekiti, Ekiti State.

(5) OPENING OF EXPRESSION OF INTEREST (EOI)

The Expression of Interest (EOI) will be opened immediately after the deadline for submission at **12:00 noon on Monday, 17 January, 2022**, at the Oodua Hall, Opposite Omolayo Administrative Building, Ekiti State University, Ado-Ekiti. Interested Firms are expected to adhere strictly to ALL instructions as non-compliance will constitute a ground for disqualification. Only shortlisted firms will be invited at a later date for collection of Request for Proposals.

Interested firms must note that Ekiti State University, Ado-Ekiti reserves the right to verify claims made in the documents submitted by them.

(6) GENERAL INFORMATION

- (a) Bid must be in English Language and signed by an official authorised by the bidder;
- (b) EOI submitted after the deadline for submission would be returned un-opened;
- (c) Documents shall be verified and violators shall be referred to investigating authorities;
- (d) The implementation of the advertised projects is subject to availability of fund;
- (e) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (invitation link will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency:
- (f) Bidders can submit through Post (Counter Services);
- (g) Bidders should not bid for more than one (1) Lot;
- (h) Ekiti State University, Ado-Ekiti, Ekiti State is not bound to shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities accordance with Section 28 of the Public Procurement Act 2007.

PROF. E.O OLANIPEKUN, FCSN

VICE CHANCELLOR

EKITI STATE UNIVERSITY, ADO-EKITI NIGERIA